



40 W. Higgins Road, South Barrington IL 60010
 (847) 428-6727
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Birthday Party Contract 2023

Child Name:	Parent Name:
Party Date:	Party Time:

Our goal is to provide you with a great place to hold your child’s birthday party. This document will give you most of the information you will need. If you have additional questions, please call us.

Please Read Carefully: Plan to arrive at the farm 20 minutes before the start of your party and go to the business office located in the main barn. Payment is required prior to the day of your event.

YOU MUST CHECK IN AT THE OFFICE WHEN YOU ARRIVE TO LET US KNOW THAT YOU ARE HERE AND WE CAN CONFIRM ANY ADDITIONAL ITEMS LIKE MEAL TIME IF YOU PRE-ORDERED KID’S MEALS.

You may begin setting up for your party 15 minutes prior to your party start time – there is one party booked in the private area at a time. You are allotted two hours in the private area. Any decorations must be taken down prior to leaving the area. You and your guests are free to stay on the farm as long as you like, but you must leave the birthday party table area two hours after your party start time. Our party schedule is very full, especially on the weekends, and your cooperation is appreciated. Please keep in mind that our farm and all attractions close at 6PM and we will need to close the eating area at that time.

DEPOSIT/CONTRACT A 50% **non-refundable** deposit is due at time of booking via credit card. A contract will be emailed to the email address given to us at the time of booking. The birthday party contract must be signed and returned within **7** days of deposit.

PARTY PACKAGE The basic party package is the minimum to host a party which is \$500 and includes: the private tent for up to two (2) hours, twenty (20) wristbands for those 3 years old and above, 1 wristband for the birthday child (if 2 or under, can be used for a parent or additional guests) and a medium pumpkin for the birthday child.

FINAL PAYMENT The final balance is due prior to the day of your child’s birthday party and must be made during the week (Monday through Friday) in our office. At that time, we will finalize your count for your party and provide you with any additional items you may have added on to your package. The final payment must be made by cash or credit card. Checks are not accepted. Any refunds made on credit cards are subject to a 5% service fee.

GUEST LIST & ENTRY WRISTBANDS Every person that is 3 years or older must have a wristband to have access to the farm and activities on a weekend. Your package includes twenty (20) wristbands – if you need additional, you will be required to purchase them in advance. You are required to provide our office with a guest list and the allotted wristbands per family by Tuesday, the week leading up to your party. We will not accept a guest list on the day of your event. Example: Goebbert family (4), Johnson Family (2), etc. When your guests arrive, they will go to the **birthday party check in line on the far right side of our white entry tent** in the parking lot to check in. Our staff will provide the allotted wristbands for the family. We will not provide any wristbands beyond the allotted amount. If there are discrepancies, the guest will be required to purchase additional wristbands at that time. When you make your guest list, you only need to include those guests that are 3 years old and above for the wristbands.

COSTUMES It’s a great idea to ask your guests to come in costume. We ask that you remind your guests not to bring weapons or accessories that could be dangerous to them or our animals - wands, whips, guns, nun chucks, pitch forks etc. You will have more fun without this added stress.

DO NOT BRING We prohibit noise makers, sparkler candles, latex balloons (Mylar are OK), costume accessories that are dangerous, piñatas, party games, gum, pets and any outside food/drinks other than birthday cake.

WHAT TO BRING You will need a knife to cut your cake as well as candles and a lighter/matches for your cake. Goebbert’s does not provide these on site. We recommend bringing hand wipes, large bags for gifts, wagon to get gifts to car, camera, raincoats & umbrellas, extra gloves & hats.

STAFF Goebbert’s does not provide staffing for your party. We are providing you with the space and activities to host your party. For help with questions or problems during your party, go to the office or the café. Your contacts are:

<u>Birthday Party Coordinators</u>		<u>Managers</u>	
Rosa or Julie	Office	Holly	Office
		Diane	Cafe

WEATHER Our farm runs rain or shine. Most of your party is under cover but you will be out in the elements at times. If your party is rained out, we will make every effort to reschedule. We ask that you understand that if the field is muddy and unsafe, the wagon will not run. If you added the jumping pillow to your package and it is closed due to rain, we will refund your tickets accordingly. Any unused refundable tickets must be brought to the main office to be refunded. Please encourage your guests to dress appropriately for an outdoor birthday party on the farm.

GIFTS We have found that opening gifts at the farm takes up a lot of your time and the other children are not very patient when there are many fun activities to do. We recommend opening gifts at home. Once your table time is over, we ask you bring the gifts to your car.

PERSONAL PROPERTY We are not responsible for lost or stolen personal belongings or gifts. The tent you are in is considered private, but it is your responsibility to watch your items (cake, gifts, personal belongings) while in the tent. There should be someone from your party in the tent at all times if you plan to leave anything in there for the duration of your 2 hours. It is recommended that gifts be taken to the car before you begin the activities.

ITINERARY We recommend that you begin your party with kid's meals (if you added them to the basic package) as you only have two hours reserved for the use of the tables. You can take as long as you like with the attractions, we just ask that you vacate the party area promptly at the end of your party time, so it can be reset for the next party. Please remember that our attractions close at 6pm daily.

TABLES The tables are 8 ft. long and can fit 10-12 children or 6-8 adults. There will be 10 tables located in the party tent for seating. There will be 2 folding tables for cake and gifts in the tent as well. Each table will have a brightly colored tablecloth.

DECORATIONS & SUPPLIES We will supply small plain white paper cake plates, plastic tableware as needed, condiments, and napkins. You may bring in your own tableware if you wish, but it is not necessary. We do have fall decorations in the birthday party area to define this area for your guests. Our decorations are to be left up at all times and cannot be removed.

BIRTHDAY CAKES We do not supply birthday cakes. You may bring your own birthday cake or cupcakes. **THIS IS THE ONLY OUTSIDE FOOD ALLOWED. Please remember to bring candles, matches, knife &/or cake server.** When you arrive at the farm, you may want to take your cake to the café to keep cool until you are ready to serve it.

FOOD If you added kid's meals, you will be given a meal ticket, which will reflect the number of children's meals for your party. Children's meals are non-refundable. At your requested meal time, your food will be brought to you. Please be at the tables and have your meal ticket ready for our staff. **We do not allow any outside food or drink on the property.**

ADULT FOOD If you would like to provide food for the parents staying for the party, you can do that by purchasing food dollars, in advance, with your party package. Your guests can then go to the Café and order their own food. We recommend approximately \$10-\$12 food dollars per adult for their meal. They will need to stand in the general public line. Food Dollars are good in our Red Barn Café, snack shop, corn roast and kettle corn. Any unused dollars may be refunded in the office during business hours Mon.-Fri. through the 1st week of November. **We do not allow any outside food or drink on the property.**

LATE ARRIVALS If you arrive late for your party, we reserve the right to limit your party time to your designated time slot. We will do our best to accommodate you, but the tent rental is specific to your designated time slot (10:30am-12:30pm or 1:00-3:00pm).

ACTIVITIES The Fall Festival Entry wristband includes Animal Land, Little Farmer's Play Yard, the Haunted House, Wagon ride and is the best value and biggest activity in your party package. On weekends, we have pig racing and a magic show as well. When you check in the day of your party, we can tell you what time the races run. The races are a good meeting place for the parties that go out on their own.

PUMPKINS In your package, you will receive one medium sized pumpkin for the birthday child. You will receive a coupon that can be turned in for one red dot pumpkin.

SPECIAL ARRANGMENTS Our goal is to provide you with a great location to hold your child's Birthday Party. If you are asking for special arrangements, please understand that we at Goebbert's know what we can and cannot deliver well. We will not promise any service that we feel we cannot deliver properly.

REFUNDS If you have any refundable tickets or food dollars left at the end of your party and would like your money back, you will need to come to the office between 9am – 4pm, Monday - Friday, through the first week of November. **Any refunds on refundable tickets paid via credit card will incur a 5% refund fee.**

I have read the above information about Children’s Birthday Parties and understand that the basic party package is non-refundable once paid in full. I agree to pay the amount listed for food and services as described and that all additional food and services will be subject to an additional charge.

Sign _____ Date _____

Please return this signed copy within 7 days of booking your party reservation.

Thank you for choosing Goebbert’s for your Celebration. Please let us know if we can help you in anyway.

The Goebbert Birthday Party Staff

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